

GALLATIN CONSERVATION DISTRICT MEETING **AGENDA**
May 16, 2013 –4:00 p.m. 310 Business; 7:00 p.m. District Business
GCD Conference Room, 120 S 5th St, Manhattan MT

4:00 310 Business Agenda:

MEETING CALLED TO ORDER:

THOSE PRESENT:

READING AND APPROVAL OF MINUTES FOR April 18th Meeting:

GUESTS:

310 INSPECTION REPORTS ~ READY FOR DECISION:

Inspection Date	5 /7 /2013	Application Number	GD-014-13 (Ten Year)		
Applicant	Jim McGuiness, Elkhorn Ranch				
Landowner	Ron Chaney				
Perennial Stream	Gallatin River	Section	12	T 1N	R 3E
Type of Project	Channel Alteration				
Type of Project	Improvement to Existing				
Type of Project	Placement of Fill				
Type of Project	Diversion Dam				
Purpose	Annually install irrigation diversion blocks at point on diversion; remove log jams and manipulate gravel bar to improve flow to the point of diversion.				
Inspection Recommendations	Approved as Proposed				
Inspection Comments	Ok for a 10yr maintenance permit for installation & removal of the concrete blocks. Channel alterations that would require a significant removal of debris (trees, etc.) would require another 310 application.				
Discussion					
Board Decision					

Inspection Date	5 /7 /2013	Application Number	GD-015-13 (Ten Year)		
Applicant	Dale McQueary				
Landowner	Spencer Smith				
Perennial Stream	West Gallatin River	Section	30	T 14	R 4E
Type of Project	Irrigation Structure				
Type of Project	Diversion Dam				
Purpose	To supply water right holder their water for irrigating their farm and/or pasture ground by opening the Lower Creamery Ditch to divert Gallatin River water into the ditch.				
Inspection Recommendations	Approved as Proposed				
Inspection Comments	Recommend that duration of permit be left as a 5-yr permit vs. 10-yr.				
Discussion					
Board Decision					

Inspection Date	5 /7 /2013	Application Number	GD-016-13		
Applicant	Leanne Schraudner				
Landowner	same				
Perennial Stream	Limestone Creek	Section	30	T 2S	R 6E
Type of Project	Bank Stabilization				
Purpose	Log retainers washed out spring of 2011. Need rocks as replacement. (Replaces GD-72-11, approved Dec 2011; work not done.)				
Inspection Recommendations	Approved as Proposed				
Inspection Comments	Recommend that vegetation (grasses, shrubs) be maintained or planted along top of bank stabilization (above rock which is being proposed)				

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Discussion
Board Decision

Inspection Date 5 /7 /2013 **Application Number** GD-017-13
Applicant Suzy Day
Landowner same
Perennial Stream Matthew Bird Spring Creek **Section** 18 **T** 2S **R** 6E
Type of Project Channel Alteration
Type of Project Wetland Alteration
Type of Project Debris Removal
Purpose To improve the stream and riparian corridor along a 200-foot reach of Matthew Bird Spring Creek in a residential neighborhood. The project proposes to reactivate approximately 85 feet of historic channel by relocating fine sediments, silt, and wetland vegetation from the former channel alignment to the existing channel alignment.
Inspection Recommendations Approval with modifications
Inspection Modifications Add additional details for revegetation. Consider mechanisms in design to ensure existing cutoff channel is not re-occupied.
Discussion
Board Decision

Inspection Date 5 /7 /2013 **Application Number** GD-018-13 (Ten Year)
See Emergency GD-1E-13 below.
Applicant Joe Miller
Landowner Ted Tobin
Perennial Stream West Gallatin River **Section** 4 **T** 1S **R** 4E
Type of Project Water Diversion into Ditch
Purpose To divert water in to Heeb Duffine ditch after high water is done
Inspection Recommendations Approval with modifications
Inspection Modifications Recommended modification is for a 5-yr permit instead of a 10-yr permit.
Discussion
Board Decision

EMERGENCY:

GD-1E-13, Joe Miller, Gallatin River (same location at GD-18-13)
Cause of Emergency: Divert water into Heeb Duffine Ditch for irrigation
Action Taken: 5-7-13, Gravel dam in river and one in a small overflow.
Discussion:

ON HOLD:

Inspection Date 4 /9 /2013 **Application** GD-010-13
Applicant Liza Nicholas
Landowner Same
Perennial Stream Cottonwood Creek **Section** 12 **T** 3S **R** 4E
Type of Project Bank Stabilization/Alteration
Type of Project Debris Removal
Purpose To stabilize the south bank of Cottonwood Creek adjacent to Applicant's home, immediately upstream of Strong Ditch diversion. Stabilization will be conducted using angular rip rap....total length is approximately 110 ft of which approx. 35 ft is adjacent to the active channel. The rock will be keyed into the bank at the upstream end while the downstream end will extend approx. 10 ft down the Strong Ditch.
Inspection Recommendation On Hold

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Inspection Comments Riprap is not necessary where natural cottonwoods currently exist along left bank immediately upstream of ditch/jersey barriers. In 'overflow' channel area upstream of cottonwoods, it does not appear that full-height riprap is necessary.

Discussion

Mike R – interesting one, existing diversion for strong ditch, pending replacement for that structure. Concerned that when a more permanent structure goes in that's going to cause water to back up and come to the side; has seen flow before largely due to Cottonwood Creek coming in and hitting those cottonwoods. Appreciated our recommendations, would still like to have opportunity to get a permit, and told her we wouldn't be in favor of taking all those cottonwoods out.

Mike V – we permitted some of the barriers so the stream didn't go down strong ditch.

Mike R – proposal we saw would take that terrace out and place rip rap along her deck.

Sherwin – move to place on hold

John V – second

Bill W – motion carries

Board Decision On Hold

OLD BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT:

7:00 District Business Agenda:

MEETING CALLED TO ORDER:

THOSE PRESENT:

GUESTS: Board member from GGWC.

LAW BOOK REVIEW: 75-7-102 and 75-7-103 (pages 117 and 118)

OLD BUSINESS:

Update on Buy/Sell

Official CD boundary

Update on health insurance options

Discuss/approve use of *Conference Room Rental Agreement*

Discuss CD Resource position

Focus on job description.

Discuss timeline.

NEW BUSINESS:

GRANT AND CONTRACT REPORT:

- 223 contract pollinator project; \$15043.08 invoiced to date. Waiting for final invoice(s).
- Girls Scouts of MT and WY for 'It's Your Planet-Love It! WOW! Wonders of Water' mini education grant for \$284.00. Waiting on invoice

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- RRGL for \$100,000.00; **we were awarded the grant.**
- 223 grant for Education and Outreach Center, \$20,000. Awarded \$10,000.00; waiting for signed contract from DNRC.

CD COST SHARE PROGRAM

Approve proposal from GGWC

Approve proposal from RC&D from GBSNWC

ASSOCIATE SUPERVISOR REPORTS:

Loren Blanksma, at meeting

Duane Burkenpas, at meeting

AGENCY REPORTS:

Chris, Justin, and will introduce Maureen the new DC

AMERICORPS REPORT:

Erin Wall, at meeting, see written report

STAFF REPORT:

Marcie Murnion, District Administrator, at meeting; clarify credit verses debit card.

TREASURER'S REPORT:

P&L, Balance Sheet

Budget to be filled out, approved, and submitted to County.

Have all Board Members sign paperwork for new checking account at Manhattan State Bank; BSWB account has been closed.

INVOICES PAID: Century Link was paid by Bill W; will reimburse next month as bill is not in office.

INVOICES TO PAY (will add more prior to meeting)

4-18-13, Duane; stamps, envelops, business cards from Staples, \$44.88

4-18-13, Montana Conservation Corps, #12X815-02, \$2500.00, 2nd payment for AmeriCorps Member

4-26-13, NorthWestern Energy, B101(rental office)-\$31.95; B102(Conf Rm)-\$87.24; B103(Kitchen)-\$47.26; B104(Office)-\$124.05. Total \$290.50

4-26-13, Budget Blinds of Gallatin Valley, LLC; #1689, \$2588.00, blinds for office, kitchen, conf. room.

5-1-13, J&H, #387497, \$20.00, monthly service contract

5-6-13, Town Center Condo's, #711, \$507.28, condo dues and water/sewer for one unit.

5-1-13, Jive Communications, #877830, \$107.94, office phones

5-1-13, Erin, \$160.00 for Master Gardener II Class (\$70 refunded upon completion of volunteer hours)

4-15-13, Atkins, #1165656, \$525.00, March Inspections

3-13-13, Atkins, #1162826, \$675.00 Feb Inspections (DA has disputed this invoice; s/b \$187.50; hope to have settled before meeting.

DEPOSITS RECEIVED:

ANNUAL WORK PLAN 2013: * * **Review Action Plan for 15 minutes** * *

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TOURS / WORKSHOPS/EVENTS:

MEETINGS / CONFERENCES / TRAINING:

CORRESPONDENCE:

PUBLIC COMMENT:

EXECUTIVE SESSION:

MEETING ADJOURNED: