

GALLATIN CONSERVATION DISTRICT MEETING AGENDA  
December 17, 2015 – 1:00 p.m.  
GCD Conference Room, 120 S 5<sup>th</sup> St, Ste 102 Manhattan MT 59741

MEETING CALLED TO ORDER:

THOSE PRESENT:

READING AND APPROVAL OF MINUTES FOR October 15, 2015 and November 12, 2015:

GUESTS:

OLD BUSINESS:

NEW BUSINESS:

Set date for budget meeting

Set date for work plan meeting

Personnel committee selected Martin Townsend for the Resource Specialist position. He starts Jan 4, 2016.

Seminars the Supervisors would like the CD to host?

GRANTS/AGREEMENTS/CONTRACT REPORT:

WELL-TESTING COST SHARE PROGRAM:

STAFF REPORT:

Marcie, at meeting, see written report

-acknowledge change in health insurance for Marcie

ASSOCIATE SUPERVISOR REPORTS:

Loren at meeting

AGENCY REPORTS:

CHECKS FROM MANHATTAN CHECKING:

CREDIT CARD:

**October:**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/02/2015	5021	J&H Inc.	Maint. agreement for copier	22.00
10/02/2015	6300	Montana Health Cooperative	Health Insurance	318.32
10/09/2015	9402	United States Postal Service	Supervisor packets	15.76
10/16/2015	9402	United States Postal Service	postage	13.92
10/23/2015	4814	Century Link United States Postal Service	internet service	110.94
10/29/2015	9402	Service	postage	4.13
10/30/2015	5021	J&H Inc.	copier maint. agreement	22.00
10/30/2015	7311	Social Media advertising	Facebook ad for Resource Specialist, 7 days.	20.00
				<u>527.07</u>

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**November:**

Date	Num	Name	Memo	Amount
11/03/2015	6300	Montana Health Cooperative	November health insurance	318.32
11/12/2015	5411	Three Forks Market	refreshments for 310 workshop	17.02
11/13/2015	5812	Nogan's	lunch during interviews	33.00
11/20/2015	3501	Holiday Inn	Marcie hotel for convention	310.95
11/20/2015	5814	McDonalds	breakfast on Friday morning	11.38
11/23/2015	4814	Century Link	internet service for office for Nov	110.94
				801.61

INVOICES PAID IN NOVEMBER:

Vendor	Date	#	Memo	Amount
<b>Bozeman Daily Chronicle</b>	11/06/2015	10/2015	1361077, 1361262, employment ads for resource specialist, x 7	423.81
<b>Gallatin County Treasurer</b>	11/13/2015	REE59645	59645, 59641, 59642, 59643, 59644, \$6.60 each for GLWQD	33.00
<b>Jive Communications, Inc.</b>	11/02/2015	393300	phone service for Nov	114.71
<b>Montana Association of Conservation Dist</b>	11/12/2015	3200	Marcie registration for 2015 Convention	300.00
<b>NorthWestern Energy</b>	11/02/2015	2116158-3	power & gas for October 2015	218.73
<b>RESPEC</b>	11/12/2015	1015-050	October 2015 310 inspections	781.50
<b>Town Center Condominium POA</b>	11/09/2015	1008	condo dues for Dec 2015	642.18
<b>Town of Manhattan</b>	11/02/2015	10-31-2015	Oct water for E&O Center	23.90
<b>Unemployment Insurance Division</b>	11/03/2015	3199	010 0035 UI Insurance Qtr end 9-30-15	24.12

INVOICES TO PAY (may add more prior to meeting)

Date	Num	Name	Memo	Amount
12/01/2015	408620	Jive Communications, Inc.	Phone service for Dec	114.71
12/01/2015	2116158-3	NorthWestern Energy	power and gas for Nov	289.13
12/02/2015	1018	Town Center Condominium POA	Condo dues for January 2016	642.18
12/02/2015	12/02/2015	Town of Manhattan	Water for 123 S Broadway for November	21.85
12/01/2015	12/01/2015	Visa	CC charges for November	801.61

**2015 Mileage**

Date	Num	Name	Amount
12-17-15	2015 Mileage JS	John Schutter	82.50
12-17-15	2015 Mileage JV	John Venhuizen	120.18
12-17-15	2015 Mileage JC	Jason Camp	224.83
12-17-15	2015 Mileage SL	Sherwin Leep	376.74
12-17-15	2015 Mileage BW	Bill Wright	526.47
12-17-15	2015 Mileage LB	Loren Blanksma	309.47
12-17-15	2015 Mileage MH	Michael Hansen	165.83
12-17-15	12-17-15 MM	Marcie Murnion DeBuff	428.95
12-17-15	2015 Mileage BL	Bob Logar	5.52

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DEPOSITS RECEIVED: (Oct, Nov and Dec so far)

	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
<b>Conference Room Rental</b>	12/03/2015	1050	CR full day rental on 11-26-15 for Brandon Yung	<u>100.00</u>
<b>District Sale Item</b>	10/01/2015	769	5 ramps, Hidden Hollow Ranch	200.00
	10/01/2015	1263	1 ramp, Townsend	40.00
	10/01/2015		Landowner book, cash customer	30.00
	11/30/2015	1055	2 ramps, Williams from Toston	80.00
	11/30/2015		1 ramp, cash customer	<u>40.00</u>
<b>Office Rental</b>	10/01/2015	1432	9-15-15 to 10-15-15	995.00
	11/03/2015	ch	Oct 15-Nov 15 B100/101 rent	995.00

TREASURER'S REPORT:

P&L, Balance;

MEETINGS:

CORRESPONDENCE:

EXECUTIVE SESSION:

PUBLIC COMMENT:

**310 Business:**

310 INSPECTION REPORTS ~ READY FOR DECISION:

<b>Inspection Date</b>	12/8 /2015	<b>Application Number</b>	GD-050-15
<b>Applicant</b>	NorthWestern Energy		
<b>Landowner</b>	Same		
<b>Perennial Stream</b>	Mandeville Creek	<b>Section</b>	36 <b>T</b> 1S <b>R</b> 5E
<b>Type of Project</b>	Utilities		
<b>Purpose</b>	NEW proposed to open cut trench through Mandeville Creek to install a new 12" natural gas line. The flow of the creek will be diverted around the work area and all excavation will be done in a dry channel. The trench will be approx. 5' wide and 10' deep. The depth is 2 times the scour depth which was modeled at 4.7'.		
<b>Inspection Recommendation</b>	Approved as Proposed		
<b>Inspection Comment</b>	Recommend that work occur after spring runoff.		
<b>Discussion</b>			
<b>Board Decision</b>			

<b>Inspection Date</b>	10/6/2015	<b>Application Number</b>	GD-051-15 (after-the-fact as result of 4C-15)
<b>Applicant</b>	Landscaping for Less		
<b>Landowner</b>	John & Marguerite Blangardo		
<b>Perennial Stream</b>	Unnamed Spring Creek	<b>Section</b>	33 <b>T</b> 6E <b>R</b> 4E
<b>Type of Project</b>	Fish Habitat		
<b>Purpose</b>	Installation of elements to provide rock and weir adjustments to width and depth creating fresh pools for fish habitat. (30 yds 16-18" and 5 yds pea gravel) Placement of new gravel to introduce new spawning habitats.		
<b>Inspection Recommendation</b>	At meeting		
<b>Discussion</b>			
<b>Board Decision</b>			

OLD BUSINESS:

Rockin TJ, GD-2C-15, Middle/Hyalite Creek

**7-16-15 Meeting:**

Dave looked at this and what they did matches the work performed in the past; they applied gravel to the bank with a bobcat. I don't think I'd fill out a complaint on this.

Buddy – I remember going on this inspection and I thought they had a maintenance permit but Marcie researched and apparently this started as a complaint back in 2006. I didn't feel they needed a permit then.

Marcie – in 2006 a complaint was filed and determined that a permit was not needed for whatever reason. When I spoke with Teresa at Rockin TJ, she assured me that there was not a bobcat in or around the stream and said a neighbor is always trying to get her in trouble. She gave me permission to have Dave look at. Upon Dave's review, I was surprised that she was not being completely honest about the situation. We typically require a permit anytime equipment is used and Don is pretty adamant about that. I would think after the complaint situation she would have applied for a permit.

Buddy – she was aware that a permit was needed.

Dave – she performed the same work she's done in the past.

Marcie – the past work probably should have been permitted and wasn't. I don't feel she should be able to alter the banks as she pleases when we'd likely require a permit from anyone else.

Michael – move that we send letter of advisement (compliance with 310 law) and she submit 310 application for past work.

Jason – second

Motion carries

Sent letter July 24, 2015 asking for 310 submitted before August 10, 2015. Have not received response.

**8-20-15 Meeting:**

Sherwin – resend letter certified to make sure she receives, signature required

Bill- second

Motion carries

**Received 310 application on 9-9-15. Discuss if acceptable and make decision if necessary.**

Mike – under normal circumstances would not accept it; we don't want to set precedence don't want this disrespect and that was my main concern; at some point down the road if someone else wanted to do the same. Given the history I can understand the frustration, decision of the board but I still have a problem with the precedence set. Maybe coax this person in a more

Dave – I spoke to Teresa on the phone; I agree application is insufficient. In talking to her she is frustrated, and you can ask but don't feel you will get a better one. She has strong personality.

Sherwin – I know her she's my neighbor and she does have strong personality. We do have the authority to require a completed application.

Michael – can we approve with caveat that she completes it later?

Marcie – if you accept the application then you accept it as is. Don't think it's a good idea to get in the habit of accepting incomplete applications.

John S –when you looked at it (site) did you feel it was a violation?

Mike – I didn't look at. It's difficult to determine what was altered.

Marcie – she admitted to having a bobcat in the creek.

Mike – right, thanks for bringing that up.

Dave – I did look at the historical images; it looks similar, it is a violation, if she'd just put in a 310 this wouldn't be an issue. But in talking with her she is pretty upset.

Marcie – I can understand why she's upset. I talked to her at the start of this to get her mailing address and she was very abrupt and would not allow me to talk. I finally had to sternly say , 'If you will be quiet I can explain this!'. She is upset because she was informed that this was not a violation and that she would not need to submit an application by inspector. The board did acknowledge this as a complaint and they did request a 310 application so she was told two different things.

Bill – this application reflects poorly on her

Michael – can we just accept and have her complete later? We want to let her know that we can work with her.

Bill – don't want to accept incomplete application

Marcie – Sherwin, would you be comfortable calling her?

Sherwin said he will call her.

Bill – move to deny on basis that not completed and almost not legible, tell her don't see anything wrong with project and request thoroughly completed application

Michael – second

John S – what do we feel is missing from application? Other applications having missing information.

Michael – legal description

Sherwin – how much was removed

Marcie - address

Bill – I can't even read this.....

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Marcie showed John the application and had all the missing information highlighted in yellow.  
The board suggested that when Marcie knows date of November meeting to have application by then.

Motion carries

**10-15-2015 Meeting** After attempting multiple times, Sherwin unable to make contact with Teresa so will just send letter certified mail. No action needed at this time.

**10-16-15** Certified letter sent requesting 310 application be submitted by November 6, 2015.

**12-17-15 Meeting** (As of 12-11-15 no response received.)

NEW BUSINESS: Contract with Respec.

PUBLIC COMMENT:

EXECUTIVE SESSION:

MEETING ADJOURNED: