

GALLATIN CONSERVATION DISTRICT MEETING **AGENDA**
March 19, 2015 – 9:00 a.m. Regular Business; 310 Business to follow
GCD Conference Room, 120 S 5th St, Ste 102 Manhattan MT 59741

MEETING CALLED TO ORDER:

THOSE PRESENT:

ABSENT:

READING AND APPROVAL OF MINUTES FOR February 19, 2015:

GUESTS: Joe Zimbric, Big Sky Watershed Corps Member - One Montana; to discuss Transitional Agriculture Initiative.

OLD BUSINESS:

Sign lease agreement with River Continuum Concepts for the rental of B100 and B101 at \$995 per month with changes as discussed last meeting.

Review Per Diem options.

NEW BUSINESS:

- MOA with Gallatin County Commissioners for 310 services in Bozeman; waiting for a response from Commissioners/CA.

GRANTS/AGREEMENTS/CONTRACT REPORT: No activity

WELL-TESTING COST SHARE PROGRAM: No activity

STAFF REPORT:

Michael, at meeting, see written report

Review performance evaluation results. Employee still on probation; Board should release or extend.

Marcie, at meeting, see written report

ASSOCIATE SUPERVISOR REPORTS:

Loren at meeting

AGENCY REPORTS:

Justin, District Conservationist

Emily, MSU Extension

CHECKS FROM MANHATTAN CHECKING:

#1071, 3-13-15, \$56.00, Beartooth Arch & Fence, 4 replacement fence rails.

INVOICES PAID:

#3090, 2-9-15, \$7110.00, Tim Tipton, B100 Construction

#3105, 3-13-15, \$9665.00, Tim Tipton, B100 Construction

CREDIT CARD:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
02/02/2015	5411	L&F Food Farm	cleaning supplies & coffee	28.73
02/03/2015	6300	Montana Health Cooperative	February 2015 Health Insurance	318.32
02/03/2015	5411	Three Forks Market	Refreshments for 2-3-15 Seminar	33.78
02/13/2015	4814	Century Link	Internet Service	102.94
02/13/2015	9402	United States Postal Service	Postage for Supervisor packets	12.25
02/17/2015	7349	House of Clean	Educational supplies & mop	55.94
02/23/2015	9402	United States Postal Service	roll of stamps & 2 certified letters	62.82

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02/23/2015	5411	Three Forks Market	Refreshments for Farm Bill lab	9.58
02/26/2015	9402	United States Postal Service	postage	3.36
02/27/2015	5021	J&H Inc.	copier maintenance agreement	<u>22.00</u>
				649.72

INVOICES TO PAY (may add more prior to meeting)

Date	Num	Name	Memo	Amount
02/27/2015	277542	Anderson Zurmuehlen & Co., PC.	QB help, FY 14-15 Budget	538.00
03/13/2015	2/2015	Bozeman Daily Chronicle	Ads for seminars	1,224.39
03/12/2015	3-12-15	Irritek Landscape	snow removal at 123 S Broadway city sidewalk x 6	55.00
03/02/2015	293638	Jive Communications, Inc.	Phone service	114.71
03/09/2015	12291260	Montana State Fund	W/C 3rd Installment	449.14
02/27/2015	2116147-6	NorthWestern Energy	February power/gas	443.47
02/17/2015	0115-162	RESPEC	January 2015 310 Inspections	600.00
03/10/2015	0215-034	RESPEC	February 310 Inspections	1,762.50
02/27/2015	3581	Three Forks Herald	2 seminar ads	136.00
03/03/2015	927	Town Center Condominium POA	March 2015 Condo Dues	625.44
03/02/2015	03/01/2015	Town of Manhattan	Water for E&O Center	21.86
03/03/2015	2-28-2015	Valley Improvement Center	varnish & educational supplies	69.91
03/19/2015	03/01/2015	Visa	CC charges for February 2015	649.72

DEPOSITS RECEIVED: \$100.00 from CGI for CR rental, \$995.00 #1370 from River Continuum Concepts (RCC) March 15-April 15 rent. \$995.00 #1374 from RCC for security deposit.

TREASURER'S REPORT:

P&L, Balance;

GCD UPCOMING EVENTS/SEMINARS: (all events held at GCD Conference Room)

MEETINGS:

CORRESPONDENCE:

EXECUTIVE SESSION:

PUBLIC COMMENT:

310 Business:

GUESTS: Bob Heidecker and Doug Daniels to discuss the removal of the pipe for GD-010-15 and also the rip rap onsite.

310 INSPECTION REPORTS ~ READY FOR DECISION:

Inspection Date	3 /12/2015	Application	GD-010-15
Applicant	Yellowstone Pipe Line Company		
Landowner	Heidecker		
Perennial Stream	East Gallatin River	Section	10 T 1S R 5E

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Type of Project Utilities

Purpose A new pipeline crossing will be constructed using HDD technology in early 2015. The existing pipeline in the active channel is exposed and once the new section of pipeline is in place and tied in to the existing pipeline, the out-of-service section will be removed per YPL policy.

Inspection Recommendation On Hold

Inspection Comments (Consensus was for YPL to submit plan to remove small section of rip rap during the same time as the pipe removal)

Discussion

Board Decision

Inspection Date 3/12/2015 **Application** GD-011-15

Applicant Northwest Management Inc.

Landowner Bridger Parks HOA c/o Wynn Jessup

Perennial Stream UT of Rocky Creek **Section** 17 **T** 2S **R** 7E

Type of Project Culvert Construction

Purpose To provide access to timber located SW of the crossing. This will allow log trucks and equipment to cross the UT of Rocky Creek. A 24" CMP, 40' long will be installed...fill from the surrounding area will be used to build up the approach and crossing.

Inspection Recommendation Approval with Modifications

Inspection Modifications Recommend that culvert at this location be up-sized to a 36" pipe, however we feel this location is non-jurisdictional.

Discussion

Board Decision

Inspection Date 3/12/2015 **Application** GD-012-15

Applicant Northwest Management Inc.

Landowner Bridger Parks HOA c/o Wynn Jessup

Perennial Stream Pitcher Creek **Section** 17 **T** 2S **R** 7E

Type of Project Culvert Construction

Purpose To provide temporary access to timber located NW of the crossing. This will allow log trucks and equipment to cross the Pitcher Creek. A 24" CMP, 40' long will be installed...fill from the surrounding area will be used to build up the approach and crossing. Culvert will be removed upon completion of timber harvesting activity.

Inspection Recommendation Approval as Proposed

Inspection Comments Proposed culvert size & location is ok for a temporary application. Recommend that culvert be installed after spring runoff. Area to be reclaimed to existing conditions after culvert removal.

Discussion

Board Decision

Inspection Date 3/12/2015 **Application** GD-013-15

Applicant Mike Ellig

Landowner John & Ellen VanDyke

Perennial Stream Randall Creek **Section** 12 **T** 1N **R** 3E

Type of Project Culvert Removal

Type of Project Irrigation Structure

Purpose To update irrigation infrastructure by replacing an existing diversion structure. Remove an undersized 18" CMP from Randall Creek channel, install a rock bed control structure (at existing bed elevation), which will allow continuity within the channel, remove wood and irrigation dame material from the Townsend Ditch, and replace with a 4' pin and plank diversion structure.

Inspection Recommendation Approval as Proposed

Inspection Comments Project will address an undersized pipe and problematic diversion with a better solution.

Discussion

Board Decision

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Inspection Date 3 /12/2015 **Application** GD-014-15
Applicant Mike Ellig
Landowner Circle B Ranches LLC
Perennial Stream Baker Creek **Section** 12 **T** 1N **R** 3E
Type of Project Irrigation Structure
Purpose To update irrigation infrastructure by replacing an existing diversion structure. Replace an existing dilapidated irrigation diversion box on Baker Creek for the Townsend Ditch with an 18" Waterman Screw Gate, headwall, and trash rack.
Inspection Recommendation Approval as Proposed
Inspection Comments Will repair an existing non-functional structure.
Discussion
Board Decision

ON HOLD:

Inspection Date 3 /12/2015 **Application** GD-003-15
Applicant Karin Caroline; Yellowstone Under Canvas, LLC
Landowner Richard Ledyard; Bar N Ranch
Perennial Stream Unknown (Buttermilk/UT of SF Madison?) **Section** 14 **T** 13S **R** 4E
Type of Project Culvert Construction
Type of Project Other; Repair Existing Structure
Purpose Repair 1 existing foot bridge used for livestock and foot travel, and construct 2 new foot bridges to allow guests of our seasonal camping operation save passage to their accommodations. One of the foot bridges will have a utility sleeve. The other bridge services access and an electric fence for security.
Inspection Recommendation Approval with Modifications
Inspection Modifications Recommend approval of the existing bridge replacement and the new bridge that will contain the utility sleeve. A third bridge has been proposed along the fence line although we don't feel this bridge is
Discussion
Board Decision

OLD BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT:

EXECUTIVE SESSION:

MEETING ADJOURNED: