



# 2013 Action Plan

<b>Mission Statement</b>	<b>To promote and guide the conservation and management of natural resources in Gallatin County.</b>
<b>Team Members</b>	<b>Bill Wright, John Schutter, John Venhuizen, Sherwin Leep, Jason Camp, Marcie Murnion, Erin Wall, Loren Blanksma, Duane Burkenpas</b>
<b>Timeframe</b>	<b>February 21, 2013 to January 23, 2014</b>

**Adopted \_\_\_\_\_ Chair Signature \_\_\_\_\_**

## Natural Streambed and Land Preservation Act (310 Law)

<b>310 Administration</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Process and review 310 applications monthly; process applications, inspect sites and make final decisions on the applications. Approximately 90 applications processed each year.	Supervisors, Inspection Team and Administrator.	Monthly	FWP provides technical input at inspections and meetings.
2. Utilize professional contractor to conduct 310 inspections and provide technical assistance.	310 Contractor	Ongoing	\$12,000
3. Restructure method to conduct follow-up inspections.	310 Inspection Team & Administrator	April	
4. Participate in Access training to create better 310 program efficiency.	Administrator	2013	
5. Participate in one 310 inspection.	Supervisors	Ongoing	
<i>Notes:</i>			

<b>310 Education and Outreach</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Schedule two advertisements or articles in local newspapers; before potential flooding or drought.	Administrator	April - July	\$600-\$800
2. Update and reprint 310 Brochure. Distribute as needed.	Administrator		\$200-300
3. Have 310 information available at community events, local resource organizations, or high-traffic businesses.	Staff	Ongoing	
<i>Notes:</i>			

## Education & Outreach

Youth Education			
Projects	Who	When	Resources Required
1. Provide resources and sponsor up to two teams to attend the 2013 MT Envirothon contest in Lewistown.	Staff	January - April	\$450-900
2. Participate in the 2013 National Envirothon contest to be held in Gallatin County.	TBD	August	\$800 (In kind)
3. Sponsor three youth to attend the 2013 Range Camps.	Supervisors		\$450
4. Develop and conduct 2 resource presentations for classrooms/youth groups in Gallatin County.	AmeriCorp Member	Ongoing	\$500-1000
<i>Notes:</i>			

Adult Education			
Projects	Who	When	Resources Required
1. Host a Farm to Business Exchange for farmers & ranchers to trade places with business professionals, each for a day.	Duane, Supervisors & Staff	March	\$400
<i>Notes:</i>			

Marketing and Public Relations			
Projects	Who	When	Resources Required
1. Publish & distribute quarterly GCD newsletter.	Administrator	Quarterly	\$1600
2. Develop promotional materials (pens, cups, kid's items, brochures, etc).	Staff	Ongoing	\$1400
3. Attend & distribute CD material/information at community events.	Staff	Ongoing	\$1000
4. Hold an open house in conjunction with annual banquet.	Supervisors & Staff	August 3 <sup>rd</sup>	\$4600
5. Create Facebook page or Blog	AmeriCorps, Administrator	By April 1	
6. Hold meeting with county commissioners	All	March	
<i>Notes:</i>			

<b>Small Acreage Program</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. CD Cost share program for on-the-ground natural resource conservation projects.	Supervisors, Administrator	2013	\$4000
2. Other duties, TBD			
<i>Notes:</i>			

<b>Soils</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Soil workshop held at CD Conference Room	NRCS, Supervisors, Staff	Fall	\$ for refreshments
<i>Notes:</i>			

<b>Water Quality &amp; Quantity</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Cost share program for well testing.	AmeriCorps Member	Ongoing	\$1000
3. Set up and participate in meeting with GGWC	Supervisors, Staff, GGWC Board & Staff	March	
<i>Notes:</i>			

<b>Energy</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Coordinate meeting with IWURC Center	Sherwin	Before July	
2. Hold meeting with IWURC Center	All	Summer/Fall	
<i>Notes:</i>			

## District Operations

<b>General Operations</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Create annual budget	John V, Bill W, Administrator	Feb	
2. Conduct and attend a minimum of 11 board meetings during the year.	Supervisors, Associate Supervisors & Staff	Monthly & as needed	
3. Advertise for and fill Resource Technician position.	Personnel Directors & Administrator	April/May	
4. Review and approve annual work plan.	Supervisors	Yearly & as needed	
5. Send a minimum of one supervisor and staff to area meetings, state convention, national convention and state Envirothon.	Supervisor & Staff	Ongoing	
6. Conduct annual performance reviews for staff.	Personnel Directors	October & as needed	
7. Supervisors attend and/or participate in at least one District sponsored function per year (i.e. information meetings, ground-breaking event, workshop, or other event.	Supervisors	Ongoing	
8. Build a volunteer base.	AmeriCorps Member	Ongoing	
9. Continue work on condo by-laws and records.	Duane, Supervisors	Ongoing	
<i>Notes:</i>			

<b>Grants &amp; Special Projects</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Apply for a 223 Grant for purchase of a greenhouse & other E&O items	AmeriCorps Member	March	Admin assistance as needed
2. Apply for \$500 Farm Bureau grant for E&O Center	AmeriCorps Member	March	"
3. Apply for \$2000 SWCDMT/DEQ grant for E&O Center	AmeriCorps Member	March	"
4. Apply for Northwestern Energy grant (if applicable)	Staff	?	"
5. Apply for \$2500 Dept of Ag grant	Staff	March/April	"
6. Sponsor grants that align with CD mission and goals.	Supervisors	Ongoing	
<i>Notes:</i>			

<b>Education &amp; Outreach Center</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Hold meeting with planning committee	AmeriCorps Member	March	
2. Select leaders for different components	AmeriCorps Member	March	
3. Hold informational meeting	Staff, Supervisors	March	
4. Hold ground-breaking event	All	April/May	
5. Begin Phase I; excavation, fencing, greenhouse, trees & shrubs	AmeriCorps Member	April-June	Volunteers
6. Begin Phase II; xeriscape yard, pollinator garden	AmeriCorps Member	June-Sept	Volunteers
<i>Notes:</i>			

<b>Partnerships</b>	
<b>Organization name with acronym</b>	<b>Areas of Opportunity</b>
1. Natural Resource Conservation Service (NRCS)	Soils, range, irrigation projects, workshops
2. Gallatin County Planning Board	Promote & protect agriculture
3. Fish Wildlife & Parks (FWP)	310 permitting, Cobblestone project
4. Greater Gallatin Watershed Council (GGWC)	Water quantity & quality issues, on-the-ground projects, education
5. Resource Conservation & Development (RC&D)	Alternative energy,
<i>Notes:</i>	

<b>Future Projects &amp; Programs</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Adult Ag Tour	CD, Farm Bureau	2013	
2. District Road Signs		2014	
3. Incorporation of Bozeman & Belgrade into District		2015	
4. CD sponsored 'Welcome to the Neighborhood'		2014	
<i>Notes:</i>			