



# 2012 Action Plan

## Mission Statement

To promote and guide the conservation and management of natural resources in Gallatin County.

## Team Members

Bill Skinner, Bill Wright, John Schutter, John Venhuizen, Sherwin Leep, Marcie Murnion, (Resource Technician), Duane Burkenpas, Loren Blanksma

## Timeframe

February 16, 2012 to January 17, 2013

Adopted 2-16-12 Chair Signature \_\_\_\_\_

## Natural Streambed and Land Preservation Act (310 Law)

310 Administration			
Projects	Who	When	Resources Required
1. Process and review 310 applications monthly; process applications, inspect sites and make final decisions on the applications. Approximately 100 applications processed each year.	Supervisors, Inspection Team and Administrator.	Monthly	FWP provides technical input at inspections and meetings.
2. Utilize professional contractor to conduct 310 inspections and provide technical assistance.	310 Contractor		\$12,000
3. Conduct follow-up inspections on five percent of 310 applications and create before/after photo journal.	310 Inspection Team & Administrator		FWP provides technical input.
4. Delineate jurisdictional limits for 310 streams. <b>CLARIFICATION?</b>	Bill Skinner, Supervisors & Administrator		
5. Review meeting process for 310 applications and evaluate methods to streamline process.	Supervisors		
6. Participate in Access training to create better 310 program efficiency.	Administrator	June 1	
7. Supervisor / staff training for 310's???	Supervisors & Staff		
<i>Notes:</i>			

310 Education and Outreach			
Projects	Who	When	Resources Required
1. Schedule at least six advertisements or articles in local newspapers.	Administrator	April - June	\$600-\$800
2. Create a more user friendly 310 online experience and include pdf application submission if possible.	Administrator	Ongoing	
3. Update and distribute 310 Brochure.	Administrator	March	\$200-300
4. Have 310 information available at trade show booths (3) and at local resource organizations (at least 3) e.g. Courthouse.	Staff	Ongoing	
5. Develop criteria for mining operations/dredging.	310 Consultant, Supervisors, GGWC, FWP	Complete by June	
<i>Notes:</i>			

## Education & Outreach

Youth Education			
Projects	Who	When	Resources Required
1. Coach and sponsor up to two teams to attend the 2012 MT Envirothon contest in Lewistown.	Education Specialist	January - April	\$450-900
2. Contribute funds to support the 2013 National Envirothon contest to be held in Gallatin County.	Supervisors		\$2500
3. Sponsor three youth to attend the 2012 Range Camps.	Supervisors		\$450
4. Develop and conduct 3-5 resource presentations for classrooms/youth groups in Gallatin County.	Education Specialist	Ongoing	\$500-1000
<i>Notes:</i>			

Adult Education			
Projects	Who	When	Resources Required
1. Host a Farm to Business Exchange for farmers & ranchers to trade places with business professionals, each for a day, with a follow up BBQ reception.	Supervisors Administrator & Ed Specialist	Advertise in March; conduct program May-Sept	\$1600
2. Promote and distribute materials for Stewardship Week for up to 65 churches in Gallatin County.	Duane Burkenpas & Staff	April	\$1560
<i>Notes:</i>			

Marketing and Public Relations			
Projects	Who	When	Resources Required
1. Create new website, secure new webhost and purchase domain name.	Administrator	March	\$800-\$3000
2. Publish & distribute quarterly GCD newsletter.	Administrator	Quarterly	\$1600
3. Develop trade show display and promotional materials (pens, brochures, name plates, etc).	Staff	Ongoing	\$1400
4. Present display at a minimum of three fairs and trade shows.	Staff	March	\$1000
5. Hold an open house in conjunction with annual banquet / harvest dinner.	Supervisors & Staff	October	\$4500
<i>Notes:</i>			

<b>Small Acreage Program</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Conduct 50 on-site consultations – streamline visits, develop & implement evaluation process.	Education Specialist	Summer	
2. Develop conservation quick guides on small acreage concerns to help reduce site consultations.	Education Specialist	Spring	\$1.00/ea 2-sided color brochure
3. Host three landowner and one realtor workshops on natural resource topics.	Education Specialist	Ongoing	
4. CD Cost share program for on-the-ground natural resource conservation projects.	Administrator & Ed Specialist	Call for apps April	\$5000-\$10,000
5. Present to at least four HOA groups.	Ed Specialist	Ongoing	
<i>Notes:</i>			

<b>Soils</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Cover crop field day workshop.	Supervisors, NRCS, MSU	June	\$ for refreshments
<i>Notes:</i>			

<b>Water Quality &amp; Quantity</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Storm water drainage.	CD, GGWC, LWQD		
2. Pilot project for a stream restoration.	CD and ?		
3. Collaboration on water quality and quantity projects.	CD, GGWC		
4. Thermal pollution in East Gallatin.	GGWC, CD, LWQD		
5. Pharmaceuticals in our watershed.	GGWC, LWQD, DEQ, Bureau of Mines & Geology		
<i>Notes: Projects 1-4 are ongoing or may be addressed in the future.</i>			

Energy			
Projects	Who	When	Resources Required
1. Alternative & biofuels			
2. Precision farming			
3. Motor engine efficiency, recycling program			
<i>Notes: Projects 1-3 are ongoing or may be addressed in the future.</i>			

## District Operations

General Operations			
Projects	Who	When	Resources Required
1. Conduct and attend a minimum of 11 board meetings during the year.	Supervisors, Associate Supervisors & Staff	Monthly & as needed	
2. Advertise for and fill Education Specialist position.	Personnel Directors & Administrator	March	
3. Advertise for and hire a P/T or F/T Administrative Assistant.	Personnel Directors & Administrator	August	
4. Review and approve annual work plan and budget.	Supervisors	Yearly & as needed	
5. Send a minimum of one supervisor and staff to area meetings, state convention, national convention and state Envirothon.	Supervisor & Staff		
6. Conduct annual performance reviews for staff.	Personnel Directors	Yearly (set date)	
7. Supervisors attend and/or participate in at least one District sponsored function per year (i.e. Workshop, 310 inspections).	Supervisors	Ongoing	
8. Build a volunteer base.			
<i>Notes:</i>			

<b>Grants &amp; Special Projects</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Secure a 223 Grant for purchase of a greenhouse.	Administrator & Ed Specialist	Fall	
2. Complete Cobblestone Planning Grant.	Administrator	April 1	
3. Apply for RRGL for Cobblestone.		May 1	Planning grant must be completed first.
4. Apply for 223 Grant for Pollinator Project.	Administrator	February	
5. Apply for 223 Grant to revamp and reprint the Tips for Small Farms & Ranches Booklet.	Staff	Spring	
6. Sponsor AmeriCorps Program – create conceptual design for vacant lots.	Staff, AmeriCorps Volunteers	Spring	
<i>Notes:</i>			

<b>Building Project</b>			
<b>Projects</b>	<b>Who</b>	<b>When</b>	<b>Resources Required</b>
1. Finalize conceptual design of interior.	John Schutter & Sherwin Leep	February	
2. Finalize bid package & solicit bids.	Administrator	March	
3. Hold public meeting and select contractor.	Supervisors	April	
4. Contractors begin work with Supervisor oversight – 90 days for completion.	John Schutter & Sherwin Leep	May - August	
5. Building ready for occupancy!		September 1	
6. Host open house in conjunction with banquet.		October 19, 26 or Nov 2?	
7. Host Dig Day to clean up the vacant lots.	Staff	Summer	
8. Begin Phase I of conceptual design for lots.	Staff, Supervisors, Volunteers	July	
<i>Notes:</i>			

Partnerships	
Organization name with acronym	Areas of Opportunity
1. Natural Resource Conservation Service (NRCS)	Soils, range, irrigation projects, workshops
2. Department of Natural Resources and Conservation (DNRC)	Grants, training, workshops, 310's
3. Montana Association of Conservation Districts (MACD)	Legislative, resolutions, marketing
4. Greater Gallatin Watershed Council (GGWC)	Water quantity & quality, on-the-ground projects, education
5. Gallatin Local Water Quality District (GLWQD)	Water quality, research, monitoring
6. Association of Gallatin Agricultural Irrigators (AGAI)	Water rights education
7. Resource Conservation & Development (RC&D)	Alternative energy, grant writing
8. Others?	
<i>Notes:</i>	

Future Projects & Programs			
Projects	Who	When	Resources Required
1. Adult Ag Days		2013	
2. District Road Signs		2013	
3. Incorporation of Bozeman & Belgrade into District		By 2015?	
4. Soil Related Conservation / Workshop		2013?	
5. Composting			
6. Managing Federal Lands			
7. Small acreage landowner 'Roundup'		2013	
8. GCD 'adopt a trail'			
9. Realtor Workshop offering CEC (credits)			
10. CD sponsored 'Welcome to the Neighborhood'			
11. Pharmaceuticals in our soil	NRCS, DEQ,		
<i>Notes:</i>			

Criterion list for Partnerships and Projects

- Active role in all grants
- Voluntary vs. regulatory