

MEETING CALLED TO ORDER:

THOSE PRESENT:

ABSENT:

READING AND APPROVAL OF MINUTES FOR January 15, 2015:

GUESTS:

OLD BUSINESS:

Approve rental contract with River Continuum Concepts for the rental of B100 and B101 at \$995 per month.

NEW BUSINESS:

- Approval to provide 310 services for Commissioners inside the 1949 boundary and sign MOA with Gallatin County Commissioners. Working on getting digital map.
- Sign December minutes.
- Approve and sign letter seeking Urban Supervisor from City of Three Forks and Town of Manhattan.
- Review/Adopt 2015 CD Work Plan.

- Review Internal Audit:
 - Review meal rates. Review employee meals.
 - Discuss options of paying Supervisors a per diem.
 - Discuss the CD providing refreshments at seminars or other CD events/open house.
 - Review gift certificates.
 - Travel vouchers for Supervisors.
 - Bonding through Western States Insurance.

GRANTS/AGREEMENTS/CONTRACT REPORT:

WELL-TESTING COST SHARE PROGRAM:

No activity

STAFF REPORT:

Michael, at meeting, see written report

Marcie, at meeting, see written report

ASSOCIATE SUPERVISOR REPORTS:

Loren at meeting

AGENCY REPORTS:

Justin, District Conservationist

Emily, MSU Extension

CHECKS FROM MANHATTAN CHECKING:

None

GALLATIN CONSERVATION DISTRICT MEETING AGENDA
 February 19, 2015 – 9:00 a.m. Regular Business; 310 Business to follow
 GCD Conference Room, 120 S 5th St, Ste 102 Manhattan MT 59741

CREDIT CARD:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/03/2015	6300	Montana Health Cooperative	Health Insurance for January 2015	318.32
01/07/2015	5943	Staples	Software, tax forms, and office supplies for 2015	956.83
01/09/2015	9402	United States Postal Service	supervisor packets	8.05
01/13/2015	5499	Wheat Montana	Refreshments for Estate Planning seminar	67.50
01/15/2015	4814	Century Link	Internet service	102.94
01/15/2015	5812	Pizza on Broadway	Lunch for board meeting	52.26
01/22/2015	9402	Little Apple Technologies	Computer help	97.50
01/27/2015	9402	United States Postal Service	2 replacement keys	18.00
01/28/2015	5111	Main Street Office	GCD 'Who Are We' color handouts	100.00
01/30/2015	5021	J&H Inc.	Monthly maintenance agreement	22.00
				1,743.40

INVOICES TO PAY (may add more prior to meeting)

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/07/2015	74456	Bozeman Daily Chronicle	GMO & Estate Planning Ads	1,091.93
02/03/2015	74456 1-15	Bozeman Daily Chronicle	Estate Planning & UAV Ads	1,273.76
02/19/2015	REE59645	Gallatin County Treasurer	LWQD taxes	34.20
01/23/2015	54356	JE Soares, Inc.	16 wildlife ramps	456.80
02/19/2015	00288311	Jive Communications, Inc.	Phone service	114.71
02/19/2015	12268363	Montana State Fund	03-110106-6	377.43
01/30/2015	2116147-6	NorthWestern Energy	Power & Gas for January 2015	484.16
02/19/2015	917	Town Center Condominium POA	Condo Dues for February 2015	625.44
02/19/2015	02-02-2015	Town of Manhattan	123 S Broadway water	21.85
02/19/2015	2-1-15	Visa	January 2015 Credit Card charges	1,743.50
1/19/2015	1214-100	Respec	Dec 310 Inspections	637.50
2/1/2015	?	MACD	2015 Dues	13,000.01

DEPOSITS RECEIVED: \$30.00 for landowner book

TREASURER'S REPORT:

P&L, Balance;

GCD UPCOMING EVENTS/SEMINARS: (all events held at GCD Conference Room)

2-23-15 - Farm Bill Interactive Follow-up; noon to 4:00 p.m.

3-3-14 - What Happens to Grandma's Ruby Ring? with Marsha Goetting. 6-8 PM.

MEETINGS:

CORRESPONDENCE:

EXECUTIVE SESSION:

PUBLIC COMMENT:

310 Business:

310 INSPECTION REPORTS ~ READY FOR DECISION:

Inspection Date	2 /10/2015	Application	GD-002-15 (Proposed 10-Year)
Applicant	Sherwin Leep; Leep Hay & Grain Co		
Landowner	FWP		
Perennial Stream	Gallatin River	Section	22 T 1S R 4E
Type of Project	Channel Alteration		
Type of Project	Diversion Dam		
Type of Project	Debris Removal		
Purpose	To provide for additional water during low flows to the Hoffman-Weaver ditch for late season irrigation rights. At site C and D, gravel berms within the river system will extend 30'-50' depending on conditions. Existing dead fall trees have at times been utilized if available to minimize the use of gravel movement. Berm height from 3' to 4' high depending on channel depth. This work generally would be done in July or August each year.		
Inspection Recommendations	Did not inspect; have been to this site numerous times; will inspect at later date if necessary.		
Discussion			
Board Decision			

Inspection Date	2 /10/2015	Application	GD-003-15
Applicant	Karin Caroline; Yellowstone Under Canvas, LLC		
Landowner	Richard Ledyard; Bar N Ranch		
Perennial Stream	Unknowns (Buttermilk/UT of SF Madison?)	Section	14 T 13S R 4E
Type of Project	Bridge Construction		
Type of Project	Other; Repair Existing Foot Bridge		
Purpose	Repair 1 existing foot bridge used for livestock and foot travel, and construct 2 new foot bridges to allow guests of our seasonal camping operation save passage to their accommodations. One of the foot bridges will have a utility sleeve. The other bridge services access and an electric fence for security.		
Inspection Recommendations	Did not inspect; too much snow cover. Will inspect in March.		
Discussion			
Board Decision			

Inspection Date	2 /10/2015	Application	GD-004-15
Applicant	Pates Enterprises LP; Randall Pates		
Landowner	Same		
Perennial Stream	Unnamed Spring Creek	Section	8 T 2N R 5E
Type of Project	Culvert Construction		
Type of Project	Culvert Removal		
Type of Project	Road Construction/Maintenance		
Type of Project	Channel Alteration		
Purpose	Provide wider access to accommodate larger trucks to grain bins and corrals. Remove existing culvert and install new culvert, re-routing approx. 80' of spring tributary.		
Inspection Recommendations	Approved as Proposed		
Inspection Comments	Request 15-day waiver		
Discussion			
Board Decision			

Inspection Date	2 /10/2015	Application	GD-005-15
Applicant	Mike Ellig		
Landowner	Same		
Perennial Stream	West Gallatin River	Section	1 T 1N R 3E
Type of Project	Bank Stabilization/Alteration		
Type of Project	Other; Riprap Removal		
Purpose	To remove existing rock riprap from the Gallatin River Channel and left bank. To install a rock toe, slope, and transplant willows along approx. 70 LF of the left bank of the Gallatin River in order to protect a road and mature riparian vegetation.		
Inspection Recommendations	Approved as Proposed		
Discussion			
Board Decision			

GALLATIN CONSERVATION DISTRICT MEETING **AGENDA**
 February 19, 2015 – 9:00 a.m. Regular Business; 310 Business to follow
 GCD Conference Room, 120 S 5th St, Ste 102 Manhattan MT 59741

Inspection Date 2/10/2015 **Application** GD-006-15
Applicant Travis Alderman
Landowner Same
Perennial Stream Pony Creek **Section** 3 **T** 1N **R** 7E
Type of Project Bridge Construction
Purpose To extend existing culvert, therefore widening roadway to a safe width. Existing culvert is 20' long after achieving proper grade roadway is only 11' wide. By extending culvert 10' and widening roadbed, this will result in a safe driveway.
Inspection Recommendations Did not inspect
Inspection Comments Initial culvert installation was inspected in the Fall of 2014. Recommend new downstream end of the extended culvert be placed slightly below (6") the existing channel bed to facilitate fish passage.
Discussion
Board Decision

Inspection Date 2/10/2015 **Application** GD-007-15
Applicant Four Corner Construction, LLC (John Rosa)
Landowner same
Perennial Stream Baxter Creek and UT of Baxter Creek **Section** 4 **T** 2S **R** 5E
Type of Project Culvert Construction
Type of Project Road Construction/Maintenance
Type of Project Placement of Fill
Purpose GD-38-13 approved and expired on 0-17-14 for the installation of four arched concrete culverts, 3 on Baxter Creek and 1 on UT of Baxter Creek to provide road access for Wesbrook and Boulder Creek Subdivisions both owned by Four Corners Construction. Impact #1, 54" x 88" x 141' at Annie Street. Impact #2, 54" x 88" x 90' at Sherwood Way. Impact #3, 54" x 88" x 84' at Oak Street. Impact #4, 36" x 58 1/2" x 84' at Oak Street (UT Baxter Creek). Includes addition of 2 culverts: Impact #7, 54" x 88" x 16' on Baxter Creek. Impact #8, 54" x 88" x 16'
Inspection Recommendations Approved with Modifications
Inspection Modifications *(Only inspected Impact #7 and #8)* A better location for the culvert would be upstream approximately 30' to a narrower location in the stream, at a riffle location. Recommend moving to this location. Culvert should be countersunk 6" - 12" in existing substrate.
Discussion
Board Decision

Inspection Date 2/10/2015 **Application** GD-008-15
Applicant Warm Springs Canal Co
Landowner Bob Emery
Perennial Stream Baker Creek **Section** 24 **T** 1N **R** 3E
Type of Project Irrigation Structure
Type of Project Improvement to Existing
Type of Project Diversion Dam
Purpose To repair existing irrigation structure.
Inspection Recommendations Approved as Proposed
Inspection Comments Request 15-day waiver
Discussion
Board Decision

Inspection Date 2/10/2015 **Application** GD-009-15
Applicant Kimm Potato Farms LLP
Landowner Same
Perennial Stream Yellow Dog Creek **Section** **T** **R**
Type of Project Culvert Construction
Purpose Improve an existing culvert crossing (the north project) by making it wide enough for modern equipment. Add one additional culvert crossing for farm efficiency.
Inspection Recommendations Approved with Modifications
Inspection Modifications Recommend going with a 6' x 4' squashed pipe to better accommodate channel width. When replacing culvert, upstream end should be countersunk 1' and downstream end by 6".
Inspection Comments Request 15-day waiver
Discussion
Board Decision

310 EMERGENCY:

Applicant: JCK Excavation, Inc.

Stream: Michener Creek

Cause of Emergency: Gallatin River ice jam is causing severe flooding to the property and those below it.

Action Taken: The flooding can be mitigated by cleaning a drainage channel below the property with an excavator. The property is on state land.

Date action taken: January 21, 2015

Inspection Recommendations: Approved as proposed.

Inspection Comments: Work performed to relieve flooding along Michener Creek and Gallatin River was done in a responsible manner with little to no impact to the creek/river banks and floodplain. No mitigation work is recommended.

Discussion:

Board Decision:

OLD BUSINESS:

Lynn Bacon, GD-22-14, GD-23-14, Flanders Mill, permits approved, request modification for fish resting box. Inspection team will report at meeting. See information sent in packets.

NEW BUSINESS:

PUBLIC COMMENT:

EXECUTIVE SESSION:

MEETING ADJOURNED: