

GALLATIN CONSERVATION DISTRICT MEETING **AGENDA**
December 18, 2014 – 9:30 Regular Business; 2:30 310 Business.
GCD Conference Room, 120 S 5th St, Ste 102 Manhattan MT 59741

MEETING CALLED TO ORDER:

THOSE PRESENT:

READING AND APPROVAL OF MINUTES FOR October 16, 2014 and November 5, 2014:

GUESTS:

OLD BUSINESS:

NEW BUSINESS:

- Acknowledge Sherwin's resignation from GLWQD Board and appoint John S for three year term.
- Board positions that have expired include Bill, Sherwin, and Jason. The Board to appoint Bill Wright to a four year term, Sherwin Leep to a four year term, and Jason Camp to a four year term, all expiring November 2018.
- Discuss recent request from HD 66 Rep JP Pommichowski regarding obtaining supervisor emails and a draft bill entitled 'Revise Conservation District Laws'.

GRANTS/AGREEMENTS/CONTRACT REPORT:

- CDA-15-1697, 310 Administration Grant, \$4355.61; 80% received in amount of \$3484.49

WELL-TESTING COST SHARE PROGRAM:

- One test for Greenhead Commercial Condos, \$40.00 payment to be signed for Duane Burkenpas

STAFF REPORT:

Michael, at meeting, see written report

Marcie, at meeting, see written report

- discuss usage of CR furniture off-site
- discuss speaker fees, set policy if necessary
- acknowledge change in health insurance for Marcie
- concern of the amount of snow being plowed into our fence

ASSOCIATE SUPERVISOR REPORTS:

Loren at meeting

AGENCY REPORTS:

Justin, District Conservationist

Emily, MSU Extension

CHECKS FROM MANHATTAN CHECKING:

1066, 11-5-14, Holiday Inn, \$831.00, NRCS Soil Health Workshop

CREDIT CARD:

October:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/30/2014	5021	J&H Inc.	Copier maint. contract	22.00
10/01/2014	5200	Lowes	E&O Supplies	343.04
10/02/2014	6300	Montana Health Cooperative	Oct Health Insurance	336.87
10/02/2014	5111	Main Street Office	Color handout for GGWC tour	30.00
10/06/2014	5251	True Value	Set of pruning shears	28.92
10/06/2014	5039	Kenyon Noble	4 bags of poly sand	106.32
10/10/2014	9402	United States Postal Service	packet postage	10.15
10/10/2014	5039	Kenyon Noble	8 bags of poly sand for E&O paths	212.64

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10/24/2014	4814	Century Link	October internet service	102.94
10/31/2014	5021	J&H Inc.	Nov copier maint. contract	22.54
10/31/2014	9402	United States Postal Service	mail sand package	7.00
				1,222.42

November:

Date	Num	Name	Memo	Amount
11/02/2014	6300	Montana Health Cooperative	November 2014 Health Insurance	336.87
11/18/2014	7011	Fairmont Hot Springs Resort	Hotel, MACD Convention	333.63
11/19/2014	7012	Don & Alice Crum Agcy	2 condos for MACD convention	1,097.40
11/21/2014	5462	Great Harvest Bread	Travel, lunch, 2 employees	17.50
11/24/2014	4814	Century Link	November internet service	108.94
11/28/2014	5021	J&H Inc.	Dec. copier maint. agreement	22.00
				1,916.34

INVOICES PAID IN NOVEMBER:

Date	Num	Memo	Name	Amount
11/03/2014	000258097	October phone service	Jive Communications, Inc.	114.71
11/24/2014	355	Chamber Dues	Manhattan Chamber of Commerce	75.00
11/03/2014	2116147-6	Power for B101, B102, B103, B104, and E&O Center	NorthWestern Energy	265.28
11/03/2014	1014-051	October 2014 310 Inspections	RESPEC	1,312.50
11/05/2014	883	Nov 2014 Condo Dues	Town Center Condominium POA	625.44
11/05/2014	11-3-14	123 S Broadway Water (E&O Center)	Town of Manhattan	23.48
11/05/2014	10-31-14	20 Yr Weed Fabric for side paths	Valley Improvement Center	26.99
11/24/2014	11-01-14	October CC charges	Visa	1,222.42

INVOICES TO PAY (may add more prior to meeting)

Date	Num	Name	Memo	Amount
12/12/2014	74456	Bozeman Daily Chronicle	Advertising for 12-9-14 Seminar	1,306.57
12/01/2014	269677	Jive Communications, Inc.	Dec. phone service	114.71
11/24/2014	2116147-6	NorthWestern Energy	Nov power usage	356.98
12/11/2014	1114-056	RESPEC	Nov 5th 310 meeting	150.00
11/28/2014	3317	Three Forks Herald	Ads for 12-9-14 seminar	120.00
12/03/2014	896	Town Center Condominium POA	Dec Condo fees	625.44
12/03/2014	12-3-14	Town of Manhattan	Nov E&O water usage	21.85
11/30/2014	11-30-14	Valley Improvement Center	CD Supplies	159.98
12/12/2014	12-1-14	Visa	November CC charges	1,916.34

Mileage

Date	Num	Name	Amount
12/18/2014	2014 Mileage JS	John Schutter	214.82
12/18/2014	2014 Mileage JV	John Venhuizen	89.49
12/18/2014	2014 Mileage JC	Jason Camp	214.09
12/18/2014	2014 Mileage SL	Sherwin Leep	358.62
12/18/2014	2014 Mileage BW	Bill Wright	389.09

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12/18/2014	Jul-Dec MB	Michael Bertrand	158.26
12/18/2014	12-18-14 MM	Marcie Murnion	519.18

DEPOSITS RECEIVED:

TREASURER'S REPORT:

P&L, Balance;
 Approve & sign Department of Administration Report, due Dec 31st.
 Cancel the following checks:
 #2861, 7-8-2013, Kamp Implement, \$27.79
 #2917, 12-19-2013, Erin Wall, \$5.31
 #2997, 6-18-2014, Marcie Murnion, \$127.12

GCD UPCOMING EVENTS/SEMINARS: (all events held at GCD Conference Room)

- 1-12-14 - Blood Drive 3:00 – 6:00
- 1-13-14 - Estate Planning for Producers with Calvin Braaksma. 10 AM – Noon.
- 1-20-14 - Farm Bill Interactive Follow-up with George Haynes. 10 AM – Noon.
- 1-21-14 - Gallatin Conservation District Work Plan meeting.
- 1-22-14 - Local Working Group
- 2-3-14 - UAV in Agriculture with Brandon Ewing. 10 AM – Noon.
- 3-3-14 - What Happens to Grandma's Ruby Ring? With Marsha Goetting. 6-8 PM.

MEETINGS:

CORRESPONDENCE:

Letter from MT Biological Weed Control Coordination Project requesting financial support.
 Letter from GGWC requesting financial support.
 Sign letters to the newly elected & returning Senators and Representatives.

EXECUTIVE SESSION:

PUBLIC COMMENT:

310 Business:

310 INSPECTION REPORTS ~ READY FOR DECISION:

Inspection Date	12/10/2014	Application Number	GD-056-14
Applicant	Montana Rail Link		
Landowner	?		
Perennial Stream	Hyalite Creek	Section	17 T 1S R 5E
Type of Project	Bridge Construction		
Purpose	Replace existing concrete bridge 147 due to age, condition, and load carrying capacity before capability of safely running trains is compromised.		
Inspection Recommendation	Approved as Proposed		
Discussion			
Board Decision			

Inspection Date	12/10/2014	Application Number	GD-057-14
Applicant	Matt Weaver		
Landowner	Robert Emery		
Perennial Stream	Baker Creek	Section	14 T 1N R 3E
Type of Project	Channel Alteration		
Type of Project	Fish Habitat		
Type of Project	Placement of Fill		
Purpose	Improve and restore trout habitat on 8900' of Baker Creek. Would involve the adjustment and/or improvement of 13 existing riffles, the construction of 2 new riffles and 5 pools, the removal of sediment from 8 pools, and the enlargement of 3 existing		

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pools.

Inspection Recommendation Approved as Proposed

Inspection Comments Good project for fish habitat.

Discussion

Board Decision

Inspection Date 12/10/2014 **Application Number** GD-058-14

Applicant Matt Weaver, Five Rivers

Landowner Marc Pierce

Perennial Stream Camp Creek **Section** 23 **T** 1N **R** 3E

Type of Project Channel Alteration

Type of Project Fish Habitat

Purpose To improve fisheries habitat in Camp Creek by narrowing the over-wide channel through the construction of functional lateral bars, additional riffle habitat and the excavation of pools. It is proposed within this reach 17 pools be excavated as trout holding water habitat, 14 riffles improved or constructed and 15 lateral bars installed to reduce channel width.

Inspection Recommendation Approved as Proposed

Inspection Comments Project should improve fish habitat.

Discussion

Board Decision

Inspection Date 12/10/2014 **Application Number** GD-059-14

Applicant Matt Weaver

Landowner Marc Pierce

Perennial Stream Warm Springs Creek **Section** 26 **T** 1N **R** 3E

Type of Project Channel Alteration

Type of Project Fish Habitat

Purpose To restore and improve previously constructed trout habitat; Station 00 to 17 –remove sediment in 28 existing pools during March 2014 runoff event; Station 35 to 40 remove cobble dam, reshape 3 existing pools, improve 3 riffles, install 30' lateral bar; Stations 57 to 64 reshape & remove sediment from 7 existing pools, improve riffles.

Inspection Recommendation Approved as Proposed

Discussion

Board Decision

310 PERMIT MODIFICATION REQUEST:

Lynn Bacon, GD-22-14, GD-23-14, Flanders Mill, permits approved, request modification for fish resting box.

OLD BUSINESS:

NEW BUSINESS:

Bob Heidecker would like to visit with the board about a pipe that is exposed by the East Gallatin, which may have been installed by Phillips 66.

Received letter asking us to investigate property along 379 Rifle Road. No name or contact information given. See letter.

PUBLIC COMMENT:

EXECUTIVE SESSION:

MEETING ADJOURNED: